

## CDAO Financial Services

February 18-19, 2026

## **Shipping Information**

## SHIPPING INFORMATION

Please schedule deliveries to the venue no earlier than February 16th. All deliveries must be dropped off between 9:00 am - 5:00 pm.

Suggested format for shipping label:

To: Crystal Gomez & Jenna Ciavara
CDAO Financial Services / SPONSOR NAME
Convene

237 Park Avenue

New York, NY 10017

(Box \_\_\_\_ Of \_\_\_)

A suggested shipping label can be found in Sponsor Portal.

## **RETURN SHIPPING INFORMATION**

Please include a RETURN PRE-PAID SHIPPING LABEL with your original package. Once the event is over, your team will be responsible for packing up your exhibit. We will have some extra packing tape on-site to help seal any outgoing packages.

Your team will be instructed to leave any outgoing shipments on the table of your exhibit after the event is over. These must be sealed and with a completed pre-paid shipping label.

Please be aware that the sponsor is responsible for organizing the collection of goods after the event and for return shipping labels. Please ensure that your return shipping is scheduled no later than February 21st two days after the event.

ALL RETURN SHIPMENTS NEED TO BE SCHEDULED BY SPONSORS.

Any questions, please feel free to reach out to Crystal.Gomez@coriniumgroup.com